



United Way  
of Champaign County

# United Way of Champaign County e-Pledge

2023 Guide

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**If you need any troubleshooting assistance, please contact:**

**Salvo Rodriquez**

*Director of Workplace Campaigns*

[salvo@unitedwaychampaign.org](mailto:salvo@unitedwaychampaign.org)

217-352-5151

## ePledge - Donor Pledge Walkthrough

### Getting Started

To participate in the campaign, you will use the following link. This link can be shared widely throughout your organization via email or on your organization's intranet.

<https://andar.unitedwaycampaign.org/carlehealth>

You will be asked to provide your WORK EMAIL address to confirm your identity. Complete the CAPTCHA verification step and click the blue Next Step button.

### Carle Health Employee Registration

\* Individual Work Email

Items marked with an asterisk (\*) are required

Verification code



Enter code

NEXT STEP

CLEAR FORM

SIGNOFF

Shortly after clicking next step, an email confirmation will be sent to you provided email address. Within the body of the email, you will be prompted to follow the verification link. It will take you directly to the Carle Health/United Way Campaign homepage.

## Home Tab

This is the first page that all employees will see. It will include our campaign video and a short message about United Way. The blue **Pledge Today** button will proceed to the pledge form.

**HOME** MAKE A PLEDGE MY HISTORY MY PROFILE LOGOFF

**OUR COMMUNITY IS STRONGER WHEN WE SHOW UP UNITED.**

**WELCOME TO THE UNITED WAY CAMPAIGN!**

**CarleHealth**

Our Campaign Goal - Dollars Raised  
\$22,502.00  
\$0.00

Our Campaign Goal - Employee Participation  
100%  
0%

United Way - Live United  
Watch on YouTube

People want to help power change in their community. At United Way, we have seen it over and over as we work to mobilize resources across our region to provide support, build community, and help solve tough problems. This approach makes a difference for individual people and creates long-lasting community change.

United Way is committed to helping people because:

- Everyone deserves the chance to recover from a setback, rebuild a stronger life and reimagine what's possible for the future.
- When one person can move from surviving to thriving, they are more capable of helping their children and the next generation do the same.
- Our community is a collection of all of us. The stronger and more supported all of us are, the more our community can flourish.

Last year *almost 1,000 Carle employees* joined United Way in our work. Few know the struggles of our neighbors better than you – that's why you step up to support our work to find solutions to tough community problems.

Localized:  
Your donation will automatically be distributed to the United Way closest to your home zip code.

**Please support United Way by making a gift this year.**

**PLEDGE TODAY**

## Make A Pledge Tab Overview

General Pledge tab will have the pay options available to the donor. Here is a brief overview of the selections:

Payroll Deduction – Easy deductions from payroll over the course of the year’s payroll schedule. You can also have a single deduction done, which will be done on the first pay period.

- Example: 26 pay periods at \$5 per paycheck will make for a total year gift of \$130.
- Example: Single Deduction of \$100 will be deducted from one paycheck.  
In this case, it will be the first payroll after July 1<sup>st</sup>.

Personal Time Off – Deductions of PTO will vary based on what you have available.

*NOTE: Please contact HR for more information about your PTO balance.*

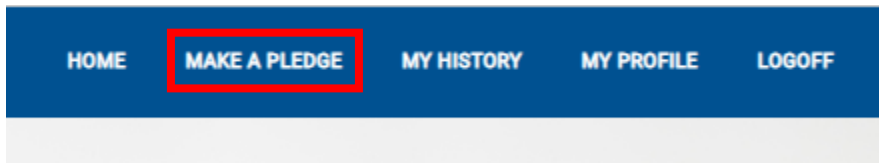
Credit Card – **One-time** credit card gift. This is not a reoccurring payment.

*NOTE: Use Bill Me for gifts being made over a specific time with a specific frequency.*

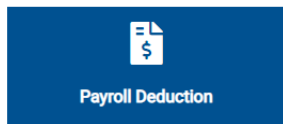
Check – **One-time** gift with a check. Please **mail** your check to:

United Way of Champaign County  
5 Dunlap Court  
Savoy, IL 61874

Bill Me – Pledge coming from an external financial entity (rarely used).



### PLEASE SELECT YOUR PLEDGE TYPE




Your donation will automatically be distributed to the United Way closest to your home zip code.

*If you would like all or part of your donation to support a specific charitable organization or another United Way, use the search feature Designation section.*


## Pledge Type - Payroll Deduction

In this section, you can select the amount you will want to pay per paycheck, which will calculate and sum the total gift for the year based on the number of pay periods available. You can also type in the total annual pledge, and the calculation will be done for the deduction per pay period based on the number of pay periods available.


### PLEASE SELECT YOUR PLEDGE TYPE




Payroll Deduction




Personal Time Off



One-Time Credit Card Payment



Check



Bill Me

All pledges made at this time will be payroll deducted beginning July 1<sup>st</sup>.

Your donation will automatically be distributed to the United Way closest to your home zip code. *If you would like all or part of your donation to support a specific charitable organization or another United Way, use the search feature below in the Designation section.*

Deduction Per Pay:

Total Annual Pledge:

#### Example calculations:

Per Pay Period	No. Pay Periods	Total Annual Gift
\$20	26	\$520
\$25	24	\$600
\$100	1	\$100

Did you know making a gift to United Way’s Community Impact Fund will have the biggest impact to our community? Donors can choose to designate within United Way’s Focus Areas related to Health, Education, and Financial Stability. Donors can also designate their pledge/gift to a specific area of focus or passion. Learn more about designations on [Page 11](#).

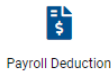
## Pledge Type – Personal Time Off (PTO)

In this section, you can select the amount you will want to pay per paycheck by using the available balance of Personal Time Off (PTO).

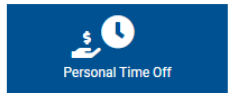
Important considerations:

- We can only use whole numbers (not partial days)
- Your monetary gift will be calculated by Human Resources after the campaign is complete
- If designating your gift, designations will be weighted as a percentage of the overall gift amount
  - o Example below in RED

### PLEASE SELECT YOUR PLEDGE TYPE



Payroll Deduction



Personal Time Off



One-Time Credit Card Payment



Check



Bill Me

Dollar amount will be calculated by Human Resources based on the Paid Time Off hours entered below.

Your donation will automatically be distributed to the United Way closest to your home zip code. *If you would like all or part of your donation to support a specific charitable organization or another United Way, use the search feature below in the Designation section.*

Designations will be weighted as a percentage of overall gift amount.

Personal Time Off - HOURS

### DESIGNATIONS

Choose how your donation will make a difference.

With United Way, our **Give Where You Live Promise** allows you to trust your dollars will go to support your neighbors.

As a reminder, your donation will automatically be distributed to the United Way closest to your home zip code.

*If you would like all or part of your donation to support a specific charitable organization or another United Way, use the search feature below.*

Total Designated	0.00%
Total Undesignated	100.00%

### UNITED WAY FOCUS AREAS

Name	Designation Amount
<b>Education:</b> Improving academic achievement with a focus on childhood success, grade level success and high school graduation.	<input type="text"/>
<b>Financial Stability:</b> Helping Families and individuals to be financially stable and secure so they can meet their basic needs.	<input type="text"/>
<b>Health:</b> Promoting healthy living with a focus on access to healthcare, independent living, healthy food and safety.	<input type="text"/>

### UNITED WAY'S COMMUNITY IMPACT FUND



Join United Way's fight to improve the health, education, and financial stability of every person in your community by giving to the Community Impact Fund.

Through Community Impact, we are re-imagining a more equitable and resilient community - one where more of our students are graduating prepared for success at college or on the job, more local families are financially stable and more neighbors are living healthy lives.

Community Impact Fund Gift Amount

### OTHER CHARITABLE ORGANIZATION


Search by organization name.

## Pledge Type – Credit Card


In this section, a credit card can be used for a **ONE-TIME** payment. The donor will include the total amount of the transaction and will be asked to fill in payment authorization information.

*NOTE: Credit Card information is **NOT** saved in our system*

### PLEASE SELECT YOUR PLEDGE TYPE

  
Payroll Deduction

  
Personal Time Off

  
One-Time Credit Card Payment

  
Check

  
Bill Me

Your donation will automatically be distributed to the United Way closest to your home zip code. *If you would like all or part of your donation to support a specific charitable organization or another United Way, use the search feature below in the Designation section.*

Gift Amount

\$0.00

### PAYMENT AUTHORIZATION

#### Billing Information

\*First Name

\*Last Name

\*Address

\*City

\*Country

\*State/Province

\*Zip/Postal Code

\*Email

Items marked with an asterisk (\*) are required

CONFIRM & PAY

CANCEL

#### Payment Details

Payment Type

\*Credit Card Type

\*Credit Card Number

\*Expiration Date

\*Card Verification Number(CVN)



## Pledge Type – Check

In this section, a donor may wish to make a one-time payment via check that can be sent directly to our office.

**NOTE:** Checks can be made payable to **United Way of Champaign County**. Please mail your checks to:

**United Way of Champaign County**  
**5 Dunlap Court**  
**Savoy, IL 61874**

### PLEASE SELECT YOUR PLEDGE TYPE



Payroll Deduction



Personal Time Off



One-Time Credit Card Payment



Check



Bill Me

Your donation will automatically be distributed to the United Way closest to your home zip code. If you would like all or part of your donation to support a specific charitable organization or another United Way, use the search feature below in the Designation section.

Please Make Checks Payable to:

United Way of Champaign County

5 Dunlap Court

Savoy, IL 61874

Pledge Amount:

Check Date:

Check Number:

## Pledge Type – Bill Me

In this section, a donor may request a manual invoice to be generated and mailed. In certain cases, these funds come from a savings account, IRA distribution, or other resource. This allows the donor to pay at their convenience. Also, the frequency of the billing can be adjusted according to the donor's wishes. Billing will start in July of 2022. UWCC will send an invoice on the date requested to facilitate the transaction.

### PLEASE SELECT YOUR PLEDGE TYPE



Payroll Deduction



Personal Time Off



One-Time Credit Card Payment



Check



Bill Me

Your donation will automatically be distributed to the United Way closest to your home zip code. If you would like all or part of your donation to support a specific charitable organization or another United Way, use the search feature below in the Designation section.

Pledge Amount:

Billing Start Date:

Billing Frequency:

## Pledge – Designations

Did you know making a gift to United Way’s Community Impact Fund will have the biggest impact to our community? Donors can choose to designate within United Way’s Focus Areas related to Health, Education, and Financial Stability. Donors can also designate their pledge/gift to a specific area of focus or passion. Remember that your designation page will be different if you are in the **PTO Pledge Option**.

**Write-In Option:** If you have other organizations that you are passionate about, we welcome you to research your local non-profits. You can use the search box to find your potential designation. If the name is not in our system, we welcome you to write in the name of the organization below the search box. Charitable organizations must be classified as a 501(c)(3) and the minimum designation must be \$100. As a reminder, any undesignated gifts will be forwarded to your local United Way based on your home zip code.

### DESIGNATIONS

Choose how your donation will make a difference.

With United Way, our **Give Where You Live Promise** allows you to trust your dollars will go to support your neighbors.

As a reminder, your donation will automatically be distributed to the United Way closest to your home zip code.

If you would like all or part of your donation to support a specific charitable organization or another United Way, use the search feature below.

Total Pledge	\$0.00
Total Designated	\$0.00
Total Undesignated	\$0.00



Join United Way's fight to improve the health, education, and financial stability of every person in your community by giving to the Community Impact Fund.

Through Community Impact, we are re-imagining a more equitable and resilient community - one where more of our students are graduating prepared for success at college or on the job, more local families are financially stable and more neighbors are living healthy lives.

Community Impact Fund Gift Amount

### UNITED WAY FOCUS AREAS

Name	Designation Amount
<b>Education:</b> Improving academic achievement with a focus on childhood success, grade level success and high school graduation.	<input type="text"/>
<b>Financial Stability:</b> Helping Families and individuals to be financially stable and secure so they can meet their basic needs.	<input type="text"/>
<b>Health:</b> Promoting healthy living with a focus on access to healthcare, independent living, healthy food and safety	<input type="text"/>

### OTHER CHARITABLE ORGANIZATION

Search by organization name.

## Pledge Form – Final Step

Before submitting your pledge, one more verification of your address will be checked to confirm your contact information. If you have moved, this is a great time to let us know! Any information you change here will automatically be updated in our database, allowing you to stay in contact with us to hear about your impact through your pledge!

Once verified, click **CONFIRM** to complete your pledge. You will receive an emailed copy of your pledge in your inbox.

### PLEASE CHECK YOUR INFORMATION BELOW

**Pillar Leadership Name**

*This is how your name will appear in the United Way Annual Report.*

Line 1:  Line 2:

\* Individual Work Email

\*Main Address \*Address Line 1:

Address Line 2:

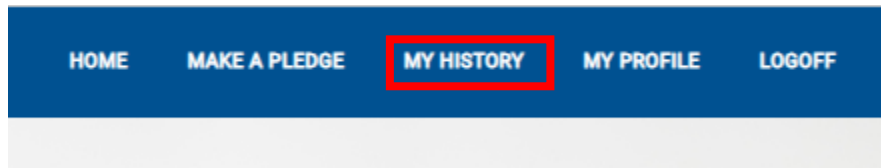
\*City:  \*State:  \*Zip Code:

Items marked with an asterisk (\*) are required

- Share my name with the organizations which I have designated
- Please send me more information on United Way Affinity Groups
- Publish my name in the United Way Annual Report
- Send me an email confirmation of this pledge

## History Tab

Under My History, you will be able to see a summary for donors who have given through our campaigns in the past. Giving histories go back as far as 10 years. If you are needing information beyond that time frame, please contact us with a request.



## ACCOUNT HISTORY

### ▼ Quick Summary

This page shows your past 10 years of pledge history with United Way of Champaign County. Click the icon in the far right column to display additional details about your previous gift.

### FAQ

#### What is your Fiscal Year?

United Way's 2020 Fiscal Year begins July 1, 2020 and ends June 30, 2021. All contributions made during this timeframe are considered 2020 gifts.

#### What is a "Combined Gift?"

Many supporters want to combine their gift with their spouse's gift. The Combined Gift and Combined Pillar Level column showcase the total household combined gift. If you choose not to add your spouse or your spouse does not participate in a United Way workplace campaign, your gifts will not be combined.

#### I would like to add my spouse.

There is a field to add your spouse when you make your 2022 pledge. Or, you may click My Profile in the menu above.

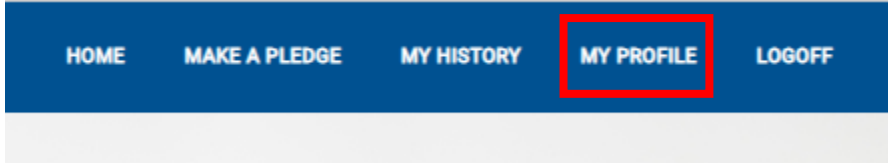
#### Something on this page isn't correct. Who do I contact?

Please contact [Cathy Baird](#) at United Way of Champaign County. 217-352-5151.

Year	Pledge	Pillar Level	Combined Gift	Combined Pillar Level	
2021	\$1,765.00	Silver Pillar	\$2,065.00	Gold Pillar	
2020	\$1,090.00	Silver Pillar	\$1,690.00	Silver Pillar	
2019	\$520.00	Bronze Pillar	\$920.00	Bronze Pillar	
2018	\$650.00	Bronze Pillar	\$1,200.00	Silver Pillar	
2017	\$325.00	None	\$625.00	Bronze Pillar	
2016	\$210.00	None	\$210.00	NotCombined	

# My Profile

Under My Profile, you will be able to see your contact information that lives within our database. If you have moved or had a change to your contact information, this is a great way to update that information quickly. Any changes will automatically update our database.



## PROFILE

<b>*Name</b>	<b>Prefix</b>	<b>First</b>	<b>Middle</b>	<b>Last</b>	<b>Suffix</b>
	<input type="text" value="Mr."/>	<input type="text" value="Tommy"/>	<input type="text"/>	<input type="text" value="Tutone"/>	<input type="text"/>
<b>Pillar Leadership Name</b>	<b>Pillar Leadership Name</b>				
<i>This is how your name will appear in the United Way Annual Report.</i>	<input type="text" value="Tommy and Jenny Tutone"/>				
	<b>Pillar Leadership Name - Line 2</b>				
	<input type="text"/>				
<b>Individual Work Email</b>	<input type="text" value="name@email.com"/>				
<b>Personal Email Address</b>	<input type="text" value="name@otheremail.com"/>				
<b>Main Address</b>	<b>Address Line 1</b>				
	<input type="text" value="123 Any Street"/>				
	<b>Address Line 2</b>				
	<input type="text"/>				
	<b>City</b>	<b>State</b>	<b>Zip Code</b>		
	<input type="text" value="Champaign"/>	<input type="text" value="Illinois"/>	<input type="text" value="61822"/>		
<b>Cell Phone</b>	<b>Area</b>	<b>Number</b>			
	<input type="text" value="217"/>	<input type="text" value="867-5309"/>			
<b>Home Phone</b>	<b>Area</b>	<b>Number</b>			
	<input type="text"/>	<input type="text"/>			
<b>Individual Work Phone</b>	<b>Area</b>	<b>Number</b>	<b>Ext</b>		
	<input type="text"/>	<input type="text"/>	<input type="text"/>		
<b>Employer</b>	Carle Health				
	611 W Park St Urbana, IL, 61801				