

COMMUNITY IMPACT GRANT GUIDELINES

In order to be eligible to apply for a United Way Community Impact Fund Grant, your organization must be able to answer YES to each of the following eight questions:

- Does your organization serve clients in Champaign County, Illinois?
- Does your organization have bylaws that state the purpose of the organization, make provisions for the size of the Board of Directors and provide rules for selection, tenure, number of officers and committees, financial and legal procedures, conflicts of interests and quorum requirements that is actively engaged in an advisory, governance and/or fiscal capacity?
- Does your Agency/Program have policies and procedures on non-discrimination in employment and provision of service?
- The organization has the mechanisms and capacity for regularly reporting measurable, qualitative and quantitative outcomes.
- Is your agency incorporated as a not for profit corporation under the applicable laws of the State where it has its principal place of business?
- Is your organization a human service agency or tax-exempt under section 501 (c) (3) of the Internal Revenue code or have another tax exempt organization act as a fiscal sponsor?
- • Is your organization able to provide financial documentation?
 - An agency with total revenue of \$500,000 or greater will be required to have an audit performed by an independent audit firm.
 - An agency with a total revenue of less than \$500,000; please provide your highest level of financial documentation:
 - An audit OR financial review OR current financial statements & income statement. Contact UWCC staff if you have questions or concerns regarding financial documentation.
- Will your Agency support and cooperate with United Way of Champaign County in the areas of fundraising, planning, data collection, data reporting, training and communication?

Organizations that have a faith based mission may be funded as long as a lack of participation in the faith based mission does not disqualify a person from being served. In order to be eligible to apply for a United Way Community Impact Fund Grant, your program must be able to answer NO to the following two questions:

- Does your organization have a faith based mission? If yes, is religious participation required for the provision of services?
- Will your request for funding sponsor, promote, or otherwise engage in the advancement of religion and/or a one-time event, personal scholarships or conferences?

Funds cannot be used for:

- Capital purchases (ex. building purchase, building repairs, vehicles)
- Supplies/equipment unrelated to program implementation
- Tuition

UWCC operating practice limits that no more than 15% of the funds requested can be applied towards indirect costs.

If you have questions regarding these guidelines please contact Javaite Burton, javaite@unitedwaychampaign.org.